

**MIDDLESEX BEACH ASSOCIATION
APPLICATION FOR A BUILDING PERMIT**

MB Address: _____ Construction Cost: _____

Owner(s): _____ Phone No. _____

Perm Address: _____ email: _____

Contractor: _____ Phone No. _____

Contractor Address: _____

Estimated Completion Date: _____

To the Board of Directors:

I/We hereby apply for a permit to (Please select all appropriate items:) ERECT, CHANGE, RAISE, MOVE, INSTALL, DEMOLISH on the property owned by me/us described as BLOCK _____, LOT _____. This permit is to be used to perform the following scope of work:

I/We agree: To adhere strictly to the approved plans, specifications and materials listed in the attached documents unless changes are authorized in writing by the Building Committee; to apply for the appropriate Sussex County permits for construction (*with particular attention to County codes regarding Single Family Zone requirements, if applicable*); not to occupy this building or premises until the Building Committee has made a satisfactory inspection of the building and premises; **to engage in construction work only when permitted by the Middlesex Beach Association Restrictive Covenants and otherwise abide by the Restrictive Covenants of the Middlesex Beach Association**; and agree to repair or pay the actual cost of repair to any other property damaged in the course of work hereby authorized.

Date: _____ Property Owner's Signature(s): _____

Two copies of the construction and site plans, along with all other required documents as specified in the Middlesex Rules and Regulations for Construction document should be included with this application. Mail documents to: **Right Property Management; Attn: MBA Building Permit; 22A Cedar Drive, Millville, DE 19967**

FOR BUILDING COMMITTEE USE ONLY

Date Received: _____ Permit Date: _____ Bond Date: _____

Permit Fee: \$ _____

a) Projects between \$10,000 and \$20,000, the fee is \$200.

b) Projects over \$20,000, the fee is \$200 plus 1/2% of the cost over \$20,000 to a maximum fee of \$1000.

Note: if the lot size exceeds the MBA single lot, then the MAX permit fee is adjusted; double lot project has a max fee of \$2000.

Permit Number: _____ Bond Amount (if applicable): \$ _____